



Culture, Heritage and Libraries Committee

Date: MONDAY, 24 NOVEMBER 2014
Time: 11.30 am
Venue: COMMITTEE ROOMS, 2ND FLOOR, WEST WING, GUILDHALL

Members:

Vivienne Littlechild (Chairman)	Sylvia Moys
John Scott (Deputy Chairman)	Barbara Newman
Deputy Ken Ayers	Deputy John Owen-Ward
Mark Boleat	Graham Packham
Deputy Michael Cassidy	Ann Pembroke
Dennis Cotgrove	Henrika Priest
Deputy Billy Dove	Judith Pleasance
Deputy Anthony Eskenzi	Emma Price
Kevin Everett	Deputy Gerald Pulman
Lucy Frew	Stephen Quilter
Alderman Sir Roger Gifford	Deputy Richard Regan OBE
Deputy the Revd Stephen Haines	Delis Regis
Tom Hoffman	Alderman William Russell
Wendy Hyde	Deputy Dr Giles Shilson
Jamie Ingham Clark	Mark Wheatley
Deputy Alastair King	Alderman David Graves (Ex-Officio Member)
Paul Martinelli	Deputy John Tomlinson (Ex-Officio Member)
Jeremy Mayhew	

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Lunch will be served in Guildhall Club at 1PM
NB: Part of this meeting could be the subject of audio video recording

John Barradell
Town Clerk and Chief Executive

AGENDA

Part 1 - Public Agenda

1. **APOLOGIES**
2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**
3. **MINUTES**
To approve the public minutes of the meeting held on 27 October 2014

For Decision
(Pages 1 - 8)
4. **RISK MANAGEMENT STRATEGY**
Report of the Chamberlain

For Information
(Pages 9 - 44)
5. **REVENUE AND CAPITAL BUDGETS**
Report of the Chamberlain and Director of Culture, Heritage and Libraries

For Decision
(Pages 45 - 58)
6. **PUBLIC RELATIONS OFFICE - ANNUAL UPDATE**
Report of the Director of Public Relations

For Information
(Pages 59 - 66)
7. **BUSINESS PLAN 2014/15 - QUARTER 2 - MONITORING REVIEW**
Report of the Director of Culture, Heritage and Libraries

For Decision
(Pages 67 - 88)
8. **ANIMATING GUILDHALL YARD: A PROPOSAL FOR ENHANCED PUBLIC USE**
Report of the Director of Culture, Heritage and Libraries

The recommendations in this report were endorsed by the Hospitality Working Party on 21 October 2014. The report will be presented to the Corporate Asset Sub Committee on 21 November 2014 (an update will be provided at the meeting) and the Policy and Resources Committee on 11 December 2014.

For Decision
(Pages 89 - 100)

9. **LONDON METROPOLITAN ARCHIVES: THE 'SPEAK OUT LONDON - DIVERSITY CITY GRANT AWARD'**
Report of the Director of Culture, Heritage and Libraries
- For Information**
(Pages 101 - 104)
10. **REPLACEMENT OF HIGH LEVEL WALKWAY ROOF COVERINGS INCLUDING NEW INSULATION AND REPLACE/REPAIR OF NORTH AND SOUTH TOWER ROOFS - TOWER BRIDGE - GATEWAYS 1&2 - PROJECT PROPOSAL**
Report of the City Surveyor
- For Decision**
(Pages 105 - 110)
11. **BARBICAN AND COMMUNITY LIBRARIES CUSTOMER SURVEY**
Report of the Director of Culture, Heritage and Libraries
- For Information**
(Pages 111 - 118)
12. **KEATS FOUNDATION REPRESENTATION**
Report of the Director of Culture, Heritage and Libraries
- For Decision**
(Pages 119 - 120)
13. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
14. **ANY OTHER BUSINESS THE CHAIRMAN CONSIDERS URGENT**
15. **EXCLUSION OF THE PUBLIC**
MOTION – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined in Part I of the Schedule 12A of the Local Government Act.
- For Decision**
- Part 2 - Non-public Agenda**
16. **NON PUBLIC MINUTES**
To approve the non-public minutes of the meeting held on 27th October 2014
- For Decision**
(Pages 121 - 122)
17. **FUNDING OF KEATS HOUSE INTERPRETATION PROJECT**
Report of the Director of Culture, Heritage and Libraries
- For Decision**
(Pages 123 - 126)

18. **GUILDHALL ART GALLERY REFURBISHMENT AND GALLERY RE-HANG - 28 JULY 2014 TO 9 JANUARY 2015**
Report of the Director of Culture, Heritage and Libraries

For Decision
(Pages 127 - 136)
19. **TOWER BRIDGE AND MONUMENT PERFORMANCE REPORT - APRIL TO SEPTEMBER 2014**
Report of the Director of Culture, Heritage and Libraries

For Information
(Pages 137 - 144)
20. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**
21. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**